



JOB DESCRIPTION

Summer Food Service Program Driver

Department/Division: Summer Food Service Program (SFSP)	Seasonal Position: June 1, 2024 – August 31, 2024
Wage: \$20.00/hour	FLSA Status: Hourly/Nonexempt

I. JOB SUMMARY

Food Gatherers is hiring a part-time, seasonal Mobile Driver to assist with the Summer Food Service Program (SFSP). The SFSP Mobile Driver will drive a commercial vehicle throughout Washtenaw County to assist with delivery, setup, and teardown of temporary food distributions.

II. ESSENTIAL FUNCTIONS

- Maintains safety as the top priority at all times.
- Delivers food safely from supply location to end user.
- Sets up and assists with temporary food distribution sites throughout Washtenaw County.
- Ensures that food is maintained in proper condition and at proper temperatures.
- Operates vehicles/equipment safely and in accordance with policies and applicable laws.
- Segregates and disposes of non-conforming food.
- Records required data such as temperatures, poundage, vehicle inspection data, cleaning/maintenance, accurately and in a timely fashion
- Inspects company vehicles before and after usage and documents the findings as directed and required by all applicable laws, statutes and regulations.
- Complies with the organization's policies and procedures, work rules, safety requirements, quality standards, and applicable local, State, and Federal laws, traffic regulations, and industry guidelines.
- Performs other related duties and responsibilities as needed and assigned.

III. SUPERVISORY RESPONSIBILITIES

- No Supervisory Responsibilities

IV. QUALIFICATIONS

- **Education / Training**
 - High School Diploma or GED required; must be at least 18 years of age.
- **Licenses / Certifications**
 - Valid Michigan driver's/chauffeur's license required (can be obtained after hire)

- **Competencies (Knowledge, Skills, Abilities, Behaviors)**
 - Commitment to Food Gatherers' mission
 - Ability to read and speak English
 - Uses good judgment and discretion
 - Possesses strong ethical character
 - Maintains safety as a priority at all times
 - Provides excellent customer service
 - Gives and receives feedback in a respectful and productive way
 - Represents Food Gatherers in a professional manner under a variety of conditions.
 - Excellent driving record
 - Knowledge of traffic regulations

V. ADDITIONAL REQUIREMENTS WITH OR WITHOUT REASONABLE ACCOMMODATION

- **Mental Demands / Judgment Required**
 - Standard practices are applied in following established procedures and making some decisions.
- **Physical Demands**
 - Ability to walk, stand, sit, kneel, push, stoop, reach above the shoulder, grasp, pull, bend repeatedly, climb, identify colors, hear with aid, see, write, count, read, speak, repetitively lift and carry up to 50 lbs., perceive depth, operate a motor vehicle, and operate motor equipment, use fingers and hands to manipulate objects
- **Working Conditions**
 - Includes driving a vehicle in local area traffic. May include working outside in various weather conditions.
- **Equipment (Machines, tools, devices used in performing only the essential functions)**
 - Commercial van
 - Warehouse – pallet jacks, forklifts, cardboard baler, pallet wrapper, powered dock plates, floor cleaner, hand trucks, carts

The above statements are intended to describe the general nature and levels of work to be performed and are not intended to be an exhaustive list of all responsibilities and duties.

Food Gatherers provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, disability, genetic information, marital status, weight, amnesty, or status as a covered veteran in accordance with applicable federal, state and local laws. Food Gatherers complies with applicable state and local laws governing non-discrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including, but not limited to, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.